



**APG OFFICE
FURNISHINGS**

APG DELIVERY WAIVER FORM

_____ (Customer) hereby acknowledges and consents to have the goods and merchandise it is purchasing from APG Office Furnishings (APG) shipped direct to its place of business. APG will not be performing its standard professional receiving, inspection, delivery, and placement of the product. In lieu of this the aforementioned company agrees to the following conditions, and agree that they are made part and parcel of APG's standard conditions of sale:

1. All items will ship F.O.B. origin. The Customer assumes title and control of the merchandise once the freight carrier signs the bill of lading when leaving the manufacturer's dock.
2. Freight carrier is not responsible for off-loading the merchandise. The Customer may need to remove them from the truck.
3. The Customer is responsible for having someone available to meet the freight carrier. If the Customer misses delivery by the carrier the Customer is responsible for contacting the carrier for re-delivery of the merchandise and any associated re-delivery costs.
4. The Customer must inspect all merchandise before the freight carrier leaves. The Customer must note any damage on the bill of lading. Damage unreported to the freight carrier becomes the Customer's responsibility.
5. The Customer must file all freight claims, as they will be listed as the consignee, and APG will not be allowed by the Freight Company to file the claim.
6. When there is concealed damage reported to the carrier, the manufacturer pays a third, the freight company pays a third, and you must pay a third of the cost of repair and/or replacement of the damaged item.
7. Standard UPS/ Fed Ex delivery is to the Customer's front door. The Customer will need to move items requiring placement somewhere else in their building.
8. The Customer will be responsible for any setup or assembly that is needed.
9. The Customer will be responsible for the disposal of all packing materials.

By my signature below I agree to the terms and conditions detailed above, and agree to hold harmless, APG Office Furnishings, for the merchandise I have elected to be shipped direct to my address. Further, I agree to pay APG Office Furnishings in full for all merchandise shipped direct, regardless of any claims or disputes against any freight carrier.

Name: _____ Title _____

Signature: _____ Date: _____